

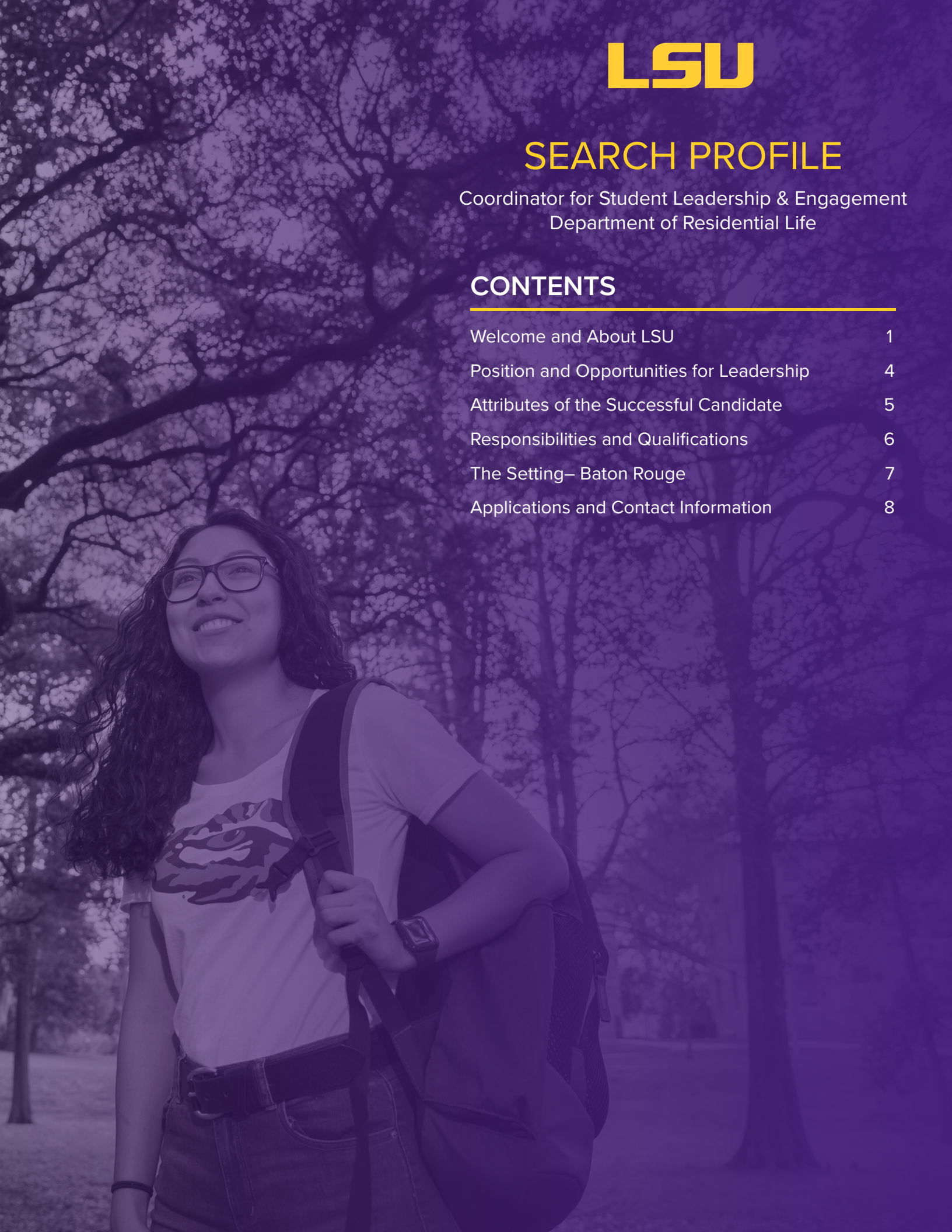


SEARCH PROFILE

Coordinator for Student Leadership & Engagement
Department of Residential Life

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A MESSAGE FROM THE VICE PRESIDENT FOR STUDENT AFFAIRS

Dear Candidate,

At LSU, we work diligently to create the conditions that make a difference, not only in students' lives but also for the state of Louisiana. Three priorities guide our work in the Division of Student Affairs: **matter**ing and **belong**ing, **inclusion and access**, and **quality**. Creating a sense of mattering and belonging requires that we ensure every space, place, and interaction communicates to students a sense of home. Being inclusive and accessible in our work means that as our student body further reflects the diversity of our state, it is our obligation to design programs, services, events, and experiences with everyone in mind. Finally, a commitment to quality is rooted in the belief that LSU students deserve our best effort. Every interaction we have with students should communicate care, relevance, polish, and attention to detail. It is a lofty goal, but something our students deserve!



Brandon Common

Vice President for Student Affairs

I believe deeply in the transformational potential of public higher education - and the residential experience - to change lives and improve communities. We are looking for an optimistic colleague who is invigorated by solving problems, overcoming challenges, and who believes deeply in the transformational potential of public higher education to change lives and improve communities. If this is the work that interests you, we hope you will consider learning more about the Coordinator for Student Leadership & Engagement at LSU.

We know that the best talent in the country has options, and we appreciate your consideration of LSU. We believe we offer a value-add experience to our staff, and we are committed to fostering an environment where staff can grow as professionals while doing good work.

Geaux Tigers!

Brandon Common
Vice President for Student Affairs




OVERVIEW OF LSU AND THE FLAGSHIP CAMPUS

LSU's flagship campus, located in the state capital of Baton Rouge, is Louisiana's premier public institution. It is a land-, sea-, and space-grant institution enrolling some 32,000 students studying in nearly 200 bachelor's, master's, doctoral, and specialist programs. The flagship campus includes the Paul M. Hebert Law Center and the state's only School of Veterinary Medicine. There are more than 5,000 employees with a budget of more than \$1 billion on the flagship campus.

LSU sits on more than 2,000 acres of lush landscaping along the Mississippi River. The campus, widely considered to be one of the most beautiful in the country, is known for its Italian Renaissance-style architecture, tranquil lakes, and majestic live oak trees that are valued at approximately \$45 million.

The recently renovated and expanded Patrick F. Taylor Hall is now the largest academic building in Louisiana and one of the largest freestanding academic engineering buildings in the nation. The Business Education Complex, the Manship School of Mass Communication, and the LSU Union are other noteworthy buildings. LSU's Tiger Stadium, well-known by college sports fans, is one of the largest college football stadiums in the nation. Known as Death Valley, the stadium has a reputation for being one of the loudest in the NCAA, and LSU is famous for its spirited tailgating atmosphere.

Over the past 20 years, LSU has consistently produced finalists and winners of the Rhodes, Truman, Goldwater, and Udall Scholarships. Several of LSU's programs are ranked top in the nation, including the Robert Reich School of Landscape Architecture in the College of Art & Design and the Internal Auditing program in the E. J. Ourso College of Business, which is internationally known as one of the top such programs in the world. LSU faculty and students contributed to the 2017 Nobel Prize in Physics with the discovery of gravitational waves, which were predicted by Einstein but not previously recorded. And Forbes recently recognized LSU among the top 20 universities in the country that dominate in both academics and athletics.





COMMUNITY COMMITMENT

LSU believes that engagement is essential for creating a vibrant and enriching university experience. We strive to provide equal opportunities for students, faculty, and staff, ensuring that everyone has the chance to thrive and succeed. Our commitment extends to creating a safe and accessible campus, where individuals can feel secure and supported in their pursuit of knowledge and personal growth. Above all, we prioritize excellence in all aspects of our work, aiming to uphold the highest standards of education, research, and service. Learn more about the [Division of Engagement, Civil Rights, & Title IX](#).

LSU IS AN EQUAL OPPORTUNITY EMPLOYER

LSU is committed to providing equal opportunity for all qualified persons in employment in the programs and activities which the University operates without regard to race, creed, color, marital status, sexual orientation, gender identity, gender expression, religion, sex, national origin, age, mental or physical disability, or veteran's status. Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact the Office of Human Resource Management (hr@lsu.edu).

POSITION OVERVIEW

Reporting to the Assistant Director for Student Engagement, the Coordinator – Student Leadership & Engagement is responsible for serving as the primary advisor to the Dance Marathon (DM), Residence Hall Association (RHA) and National Residence Hall Honorary (NRHH) at LSU. This position manages and executes student leadership training and development opportunities across on-campus communities. They are also responsible for overseeing the departmental Resource Rooms, including the hiring and scheduling of Resource Room assistants. Additionally, the SLEC coordinates and assists with departmental recognition, assessment, and student engagement initiatives throughout the academic year.

GENERAL RESPONSIBILITIES FOR THIS POSITION INCLUDE

- Serve as the primary advisor for DM, RHA, and NRHH (Residential Education student organizations); Conduct weekly 1-1 meetings with all executive board members, assist in the planning of weekly meetings, and events
- Assess and interpret programs and services to increase effectiveness and create new initiatives to better meet student needs and enhance student engagement and leadership
- Implement departmental assessment initiatives to determine the needs of students and guide leadership and engagement efforts
- Contribute to departmental and divisional work through attendance and engagement in staff meetings, training and events
- Contribute to departmental and divisional work through attendance and engagement at staff meetings, trainings, and events.
- Serve as a member of the departmental on-call rotation, providing on-scene response to crisis utilizing departmental protocols and procedures

OPPORTUNITIES FOR LEADERSHIP

Create a Comprehensive Student Leadership Program

Student leadership takes many forms within Residential Education, and this position is uniquely situated to impact the growth and success of our students living with us. The Coordinator will work collaboratively with the Assistant Director to build and create a developmental student leadership program through the departmental student organizations and their in-hall advisors that involves ongoing training throughout the year, management of resources related to professional development, and determining programs related to success within their roles.

Establish a Collaboration Space within Departmental Resource Rooms

Working with the student organizations' leadership teams and Resident Assistant Advisory Board, the Coordinator will work to utilize existing Resource Rooms to support their engagement efforts. Providing collaborative spaces and dynamic environments, this role has the potential to offer a myriad of programs and resources to contribute to student leaders' sense of belonging within the department.

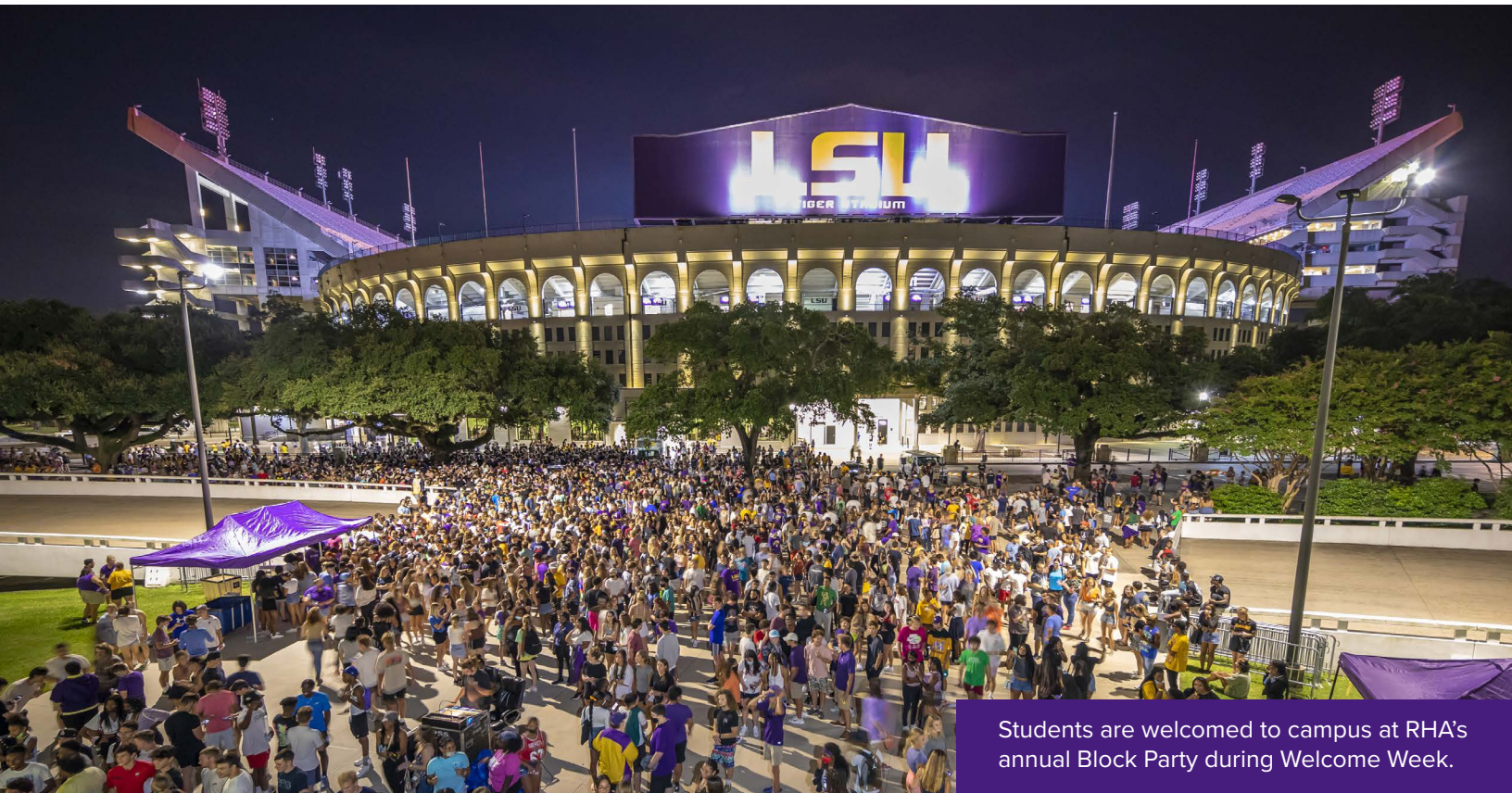
Collaborating within Campus Partnerships

The varying roles that work within the Department of Residential Education span a breadth of campus resource referrals and relationships. The Coordinator will work to solidify these partnerships to allow for a transformational student engagement experience for our residents. By intentionally building upon these partnerships, the Coordinator will be able to effectively assess and assist in improving the on-campus student leadership and engagement experience.



ATTRIBUTES OF THE SUCCESSFUL CANDIDATE

- Collegial team-player who actively builds authentic and mutually beneficial relationships, who is able to influence others without positional authority, who puts institutional priorities before their own interests, and who is unconcerned with where credit for accomplishing institutional objectives is assigned.
- Has a track record of effective leadership and management that includes the development of staff, the ability to articulate clear expectations and receive timely feedback.
- Is an active problem-solver who views unexpected or unforeseen and otherwise inconvenient challenges as realities of the work, and opportunities to exercise creativity, build relationships, and challenge existing mental models while remaining consistently measured in their response.
- Eager housing professional, who is interested in advancing their career in the field of Housing and Residential Life and has an understanding or the demands and challenges of working in this area.
- Possess a appreciation for the educational and social value of a diverse community and a demonstrated commitment to inclusive and accessible programs, services, events, and experiences.
- Does not begin with no but is willing and able to say it with kindness when appropriate and necessary.
- Is philosophically grounded and seeks different points of view in an effort to find the best outcome relevant to LSU students at this moment in time.



Students are welcomed to campus at RHA's annual Block Party during Welcome Week.

RESPONSIBILITIES

- **Student Leadership (45%):** Serve as the primary advisor for DM, RHA, and NRHH (Residential Education student organizations); Conduct weekly 1-1 meetings with all executive board members, assist in the planning of weekly meetings, and events; Oversee and manage the RHA budget and serve as verification authority for the DM budget; Implement student leadership programs across all residential communities including executing elections, developing trainings, evaluations, and assessment elements; Conduct continuous trainings with Community Council advisors; Ensure that all organizations are in compliance with university policies and procedures; Attend professional and student conferences in the advisor capacity
- **Student Engagement (20%):** Partner with other stakeholders across campus to build a comprehensive student engagement experience; Assess and interpret programs and services to increase effectiveness and create new initiatives to better meet student needs and enhance student engagement and leadership; Implement departmental assessment initiatives to determine the needs of students and guide leadership and engagement efforts; Manage the departmental Of The Month (OTM) recognition process and submission requirements; Direct recognition initiatives throughout the academic year, including annual student leadership banquets and departmental closing ceremonies
- **Resource Room Management (15%):** Serve as the primary point of contact for departmental student organizations within the Resource Room suite; Coordinate staff and the opening and set hours during training schedules and throughout the academic year; Monitor and manage spending of Resource Room budget involving inventory and supply requests; Oversee Resource Room staffing, including hiring, scheduling and supervision in collaboration with the Coordinator for Student Staffing
- **Student Outreach & Crisis Management (10%):** Serve as a member of the departmental on-call rotation; Utilize and follow departmental protocol and procedures; Provide on-scene response to campus situations and offer support for Resident Assistants (RA) in conjunction with emergency response personnel
- **Quality Control (5%):** Ensures every aspect of [programmatic/administrative /financial/facility/etc.] outputs including administrative tasks, implementation, and overall design exudes a high degree of quality. Embraces and executes the marginal gains approach and seeks to increase the level of all services, events, programs, and experiences in department for continuous improvement every academic year.
- **Other Duties as Assigned:** Coordinates special projects and travel arrangements; other duties as assigned by the Assistant Director for Training & Development or Associate Director for Residential Operations. This includes but is not limited to: efforts that support broad division/institution efforts including at least 40 hours per year spent helping divisional initiatives such as Move-In Day, Welcome Week, Family Weekend, Career Expo, Disability Services Finals Testing, other special projects etc.

MINIMUM QUALIFICATIONS

- Master’s Degree
- Two academic semesters of residence hall staff experience at the graduate level or higher, or related student affairs experience

DESIRED QUALIFICATIONS

- Master’s Degree in College Student Personnel, Higher Education Administration or a related field
- Experience with advising student organizations
- Experience with large scale programming and planning
- Experience with regional and/or national residence hall leadership associations



SEARCH PROFILE

The Setting— Baton Rouge

WELCOME TO BATON ROUGE

Louisiana has arguably **the most colorful history and fascinating culture of any state in the nation**. Baton Rouge, French for “Red Stick,” is the capital city of Louisiana. Situated on the banks of the Mississippi River, it represents the best of Louisiana’s vibrant culture. **Just minutes from LSU, downtown Baton Rouge is a hot spot** where you can attend an art exhibition or concert or watch the sun set over the Mississippi River.

Over the last several years, the Baton Rouge area has enjoyed an unprecedented economic expansion—offering employment opportunities in diverse industry sectors.

Why Baton Rouge?

Baton Rouge is a **cultural crossroads** between the Cajun heartland of Lafayette (located about 55 miles southwest) and the birthplace of jazz and home of **Mardi Gras**, New Orleans (located about 80 miles to the southeast). **Housing options in Baton Rouge are diverse** and include historic neighborhoods like Spanish Town and the Garden District, river front apartments and chic, loft-style condos like the Commerce Building, cozy family neighborhoods, and sprawling mansions.

Our city boasts **award-winning public and private school options**; more than **900 restaurants**; **live concerts** ranging from home-grown favorites to superstars like Kenny Chesney and James Taylor; a **world-leading medical research center**; a variety of **museums**, including one that houses a 65-million-year-old triceratops skull and a 5,000-year-old mummy; a nationally recognized, award-winning **public library system**; more than **180 parks** across the region; and much more. No matter your age or interest, the Baton Rouge Area is a great place to call home.



Downtown Baton Rouge has numerous leisure, culinary, and cultural activities in which to participate.



Louisiana’s wildlife and nature is unrivaled in beauty.

#1 MIDSIZED CITY
FOR BUSINESS COST FRIENDLINESS
KPMG, Competitive Alternatives, 2016

10th
LARGEST
PORT IN THE U.S.

800K
METRO
POPULATION

SEMI-TROPICAL
CLIMATE WITH MILD WINTERS



SEARCH PROFILE

Applications and Contact Information

SPECIAL REQUIREMENTS AND EXPECTATIONS

Ability and willingness to work frequent evening and weekend hours.

As with all LSU employees, due to this position title and/or responsibilities, this position has an obligation to assist students in the acquisition of necessary services. Should a student appear in need of or seek assistance with issues of an emotional, behavioral, or mental health related matter they should be referred to the proper service within the Student Health Center. In situations where the student creates an impression that they are a danger to themselves or others, the advisor should immediately contact the Care Team, the Dean of Students or the appropriate law enforcement agency. The employee outside of those rights contained within FERPA should create no impression of client or patient confidentiality.

In accordance with University Policy Statement 18, this position is considered essential and may be required to report or stay on campus in the event of emergency or closure.

APPLICATIONS

Applications will be accepted online on the LSU Careers website. The search committee will begin reviewing applications immediately and continue to accept applications and nominations until the position is filled.

Requested application materials include a letter of interest; curriculum vitae or resume; and the names, telephone numbers, and e-mail addresses of at least three professional references. One of the professional references needs to be your most recent supervisor. Salary is \$45,000 annually with campus housing and a meal plan provided. An offer of employment is contingent on a satisfactory pre-employment background check.

External applicant link: https://lsu.wd1.myworkdayjobs.com/LSU/job/0160-Residential-College-One-South-Hall/Coordinator-for-Student-Leadership--Engagement_R00090729

Internal applicant link: [https://www.myworkday.com/lsu/d/inst/1\\$9925/9925\\$38039.htmlid](https://www.myworkday.com/lsu/d/inst/1$9925/9925$38039.htmlid)

CONTACT INFORMATION

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