



Faculty Senate Courses & Curricula Committee Meeting

2:00pm, 21 November 2024

129 Himes Hall

Draft Minutes of the meeting

Attendance: Michael Kaller (Chair), Leonard Ray (Associate Chair), Matthew Hiatt (Secretary), Lauren Coats, Gerald Knapp, Suresh Moorthy, Jackie Bach (ex-Officio), Claire Sassick Young (Ex-officio), Andrea Abad (ex-officio), Dan Sheehy, Lee Daigle (ex-officio), Robin LeMaire

Rendy Kartika, Rendy Kartika, Tricia Cobb (ex-Officio), Margaret Fitch (ex-officio)

Absent: Brooke Dubansky,

A regular meeting of the Faculty Senate Courses & Curricula (FSCC) Committee convened at 2:00pm 129 Himes Hall at the LSU Campus, with the Chair being present. Secretary Matthew Hiatt took the minutes. There were no public comments, and the minutes from the previous meeting were approved unanimously.

Coats moved to adjust the agenda to consider the BS Applied Data Science after the course proposals. Motion approved.

New Proposals

BIOL 2601/ DATA 2001 – Mention of graduate students should be stricken. The syllabus needs a rounding statement. Need to state that credit cannot be received for cross-listed courses. Moorthy moved to approve. Motion passed unanimously.

BIOL 3602 – Missing PS 22 statement. No rounding statement. Special needs statement needs to be made consistent with disability services statement as in sample syllabus. Knapp moved to conditionally approve. Motion passed unanimously.

BIOL 3603 – Needs rounding statement, makeup policy needs to be clarified in attendance and assignments, remote learning statement is needed. LeMaire moved to conditionally approve. Motion passed unanimously.

BIOL 3604 – Needs rounding statement, makeup policy should be consistent and included in assignments, and needs remote learning statement. Knapp moved to conditionally approve. Motion passed unanimously.

BIOL 3605 – The course description is vague and needs to be clarified as an ecology course. Needs a rounding statement for final grades, the makeup policy is needed throughout across exams, attendance, and assignments, needs a remote learning statement. Knapp moved to approve. Motion passed unanimously.

BIOL 3606 – A remote learning statement is needed. Ray moved to conditionally approve. Motion passed unanimously.

BIOL 4607 – Rounding statement would be useful and it is missing a remote learning statement. Ray moved to approve and motion passed unanimously.

MATH 2105 – Rounding statement would be useful. There is a mistake with the grading scale at 96. Delete the 7 week mention on the course schedule. Hiatt moved to conditionally approve. Motion passed unanimously.

SCI 3001 – There should be breakdowns of grades from assignments. Final exam is listed on the Form, but it does not appear to be included in the course. Please rectify and provide justification is needed. PS22 should be referenced in context with makeup/attendance policy. The course description should be more aligned with general catalog language – basically a list of actions. LeMaire moved to conditionally approve. Motion passed unanimous.

SCI3002 – Course description is the same as 3001 and needs to be updated. There should be breakdowns of grades from assignments. Final exam is listed on the Form, but it does not appear to be included in the course. Please rectify and provide justification if needed. PS22 should be referenced in context with makeup/attendance policy. The course description should be more aligned with general catalog language – basically a list of actions. LeMaire moved to approve. Motion passed unanimously.

SCI 3200 – Prereqs are not in the correct spot within the course description. The course description should be more aligned with general catalog language – basically a list of actions. Maximum enrollment needs to be included. Final exam is not checked and justification is required. A large portion of the grade depends on the supervisor filing reports, which could put students at a disadvantage. There should be some language indicating that the LSU instructor has discretion over the final grade. There are contracts available that can be formulated to protect the student. Disability statement is too short and the FSCC recommends using options from the sample syllabus. LeMaire moved to reject with request for resubmission. Motion passed unanimously.

DATA 4001 – Needs a max enrollment. The course description should be more aligned with general catalog language – basically a list of actions. Assignments are not described. The all caps in disability statement needs to be changed to regular text. Knapp moved to conditionally approve. Motion passed unanimously.

DATA 4002 - Needs a max enrollment. Syllabus mentions a C- in 4001, but that needs to be added to course description. Needs language about majors only, second in a sequence... The course description should be more aligned with general catalog language – basically a list of actions. The course assignments mention internships and should be updated to reflect this course. Assignments are not described. The all caps in disability statement needs to be changed to regular text. Knapp moved to conditionally approve. Motion passed unanimously.

GEOL 4088 – Justification needs elaboration as to why this should become a regular course. The grade distribution and schedule are very hard to read. Course schedule should be amended to reflect the number of hours it would take to get through the course presentations. Needs a disability statement. Ray conditionally approve. Motion passed unanimously.

GEOL 4053 - Justification needs elaboration as to why this should become a regular course. Disability statement should be revised to reflect modern language. A table with assignments and points would clarify the grading process. Course schedule should be amended to reflect the number of hours it would take to get through the course presentations. Please revise language on lines 134-135, 220 to be in alignment with PS-22. Knapp moved to request a reject and resubmission.

GEOL 4055 - Justification needs elaboration as to why this should become a regular course. Grading scale needs a rounding policy. Need reference to PS22. Needs information on final project presentations. There is no description of how long the presentations will take. Page 5 under course grade determination, the course listed is incorrect. Need letter from Geography commenting on the addition of new course. Knapp moved to request a rejection and resubmission. Motion passed unanimously.

The following proposals were not considered due to time.

BIOL Secondary Education
BS CHEM Secondary Education
PHYS Secondary Education
MATH Secondary Education

BS Applied Data Science

The meeting adjourned at 3:04pm.

Matthew Hiatt, Secretary